

MINUTES

Board of Directors Meeting Maine Masters Swim Club

November 17, 2002

Time and Place of Meeting

The regular meeting of the MESC Board of Directors Meeting was held on Sunday, November 17, 2002 at the Cabin Restaurant, Bath, Maine immediately after the Bath Y Swim Meet. The meeting was called to order by the interim president, Hans Wendel.

Present

Hans Wendel, President	Richard Derector, Bath Y Rep.
Joyce Brown, Registrar/Treasurer	Harry Schmitke, Member
Gerry Brookes, Secretary	John Woods, Member
Claude Bonang, Recorder	Monica Wendel, Guest
Frank Giustra, Jr., Member at Large	Alex Boyer, Guest
Mudd Sharrigan, Wiscasset Pool Rep.	Margaret Wendel, Recording Secty

Absent

Pam Phillips Torrey, Vice President	Peter Fredericks, Director of Meets
Betty Dupuis, Editor/MDI Pool Rep.	
Sandy Potholm, Historian	

Reading of the Minutes

The reading of the July 31, 2002 Board of Directors minutes were read and approved. Joyce Brown made a motion that the July 31, 2002 minutes be approved and Frank Giustra seconded the motion.

Beginning in January 2003 the minutes of all MESC Board of Directors meetings will be on our website (mainemasters.org).

Treasurer's Report

Joyce Brown, Treasurer advised the Board of Directors that she did not have a Treasurer's report to present, but the balance in the Bank was \$2,048.68. A revised annual treasurer's report as well as a report for the period 11/01/02 - 11/17/02 will be presented at the next Board meeting. Balance of \$3,042.07 as of June 12, 2002.

Membership Report

Joyce Brown reported that the new annual dues for MESC will be \$32.00, broken down as following: National gets \$20.00; LSMU gets zero and MESC will keep \$12.00. This change in yearly dues was due to the Nat'l raising the annual fee by \$5.00 at their annual convention. Joyce also reported that LSMC requires a new renewal form to be submitted for each member. The new form will be mailed to all MESC members to complete and return to Joyce.

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Joyce is still working on the project of identifying all members from inception of club. The membership committee is trying to determine which members did not renew their memberships throughout the years and to try and determine why they did not renew.

At the annual meeting a few members requested that our posters be more substantial because when they are hung in a pool area the disintegrate rapidly. Hans is looking into having the posters laminated. He will report on the cost at a future board meeting

Old Business

Computer related items; Monica Wendel reported that she has been working on updating the web site and the newsletter is now on the web site.

A general discussion took place on how MESC could make their newsletter and web-site be more appealing visually. Hans Wendel suggested that the Puffin Logo be used instead of the more generic one that is used now. It was decided that when the Puffin Logo was designed it was not meant to be the official logo of the club. At present the club will continue using the generic one that is presently being used.

MESC's goal is to have the top ten list on the web-site. A general discussion took place about different software packages available that would automatically load times at each meet. Due to the high cost (approximately \$1,000.00) it was agreed that at this time it was out of the reach for MESC to purchase.

Tax Issues; Frank Giustra met with the IRS representative regarding MESC becoming a tax-exempt charitable organization. Frank reported that the IRS has requested that two minor changes be made to the by-laws in order for MESC to qualify for this status. The following are the changes that the IRS have requested:

1. Section 1. OBJECTIVES: To promote and develop physical fitness and good health for the benefit of adult swimmers (***18*** years and older) of all abilities in accordance with the objectives, standards and rules prescribed by United States Masters Swimming, Inc(USMC). ***This organization is organized and operated exclusively for charitable purposes within the meaning of section 501©(3) of the Internal Revenue Code.***

Section 4. MANAGEMENT: (e)To make necessary and proper actions to carry out the operations of the MESC and USMS, including appointments, assignments, and removal of individuals from office.***(Removal of officers' for acts of malfeasance requires a majority vote of the Executive Committee)***

NOTE: The bold/italicized statements are the changes and/or additions that IRS requires. Frank Giustra made a motion "that the changes and additions, as read, be accepted so the MESC can qualify for the tax exemption status". Claude Bonang seconded the motion. Motion passed.(see attachment-page #4 of minutes)

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Discussion: Frank will advise IRS that these changes were made. A letter will be sent by the IRS informing the MESC that it has the tax-exempt status.

It was noted that all changes made by the Executive Committee must be submitted to the next annual meeting for the membership at large to vote on. This will be done at the 2003 annual meeting.

Schedule of Events: No report.

NEW BUSINESS

Vacant MESC Top Ten Recorder position; Claude Bonang notified Hans Wendel that he wishes to resign his position of MESC Top Ten Recorder. Claude has indicated that he is willing to continue in the position until a new recorder is appointed. Joyce Brown reported that two members have indicated that they are interested in the position. She will pass the names on to the nomination committee who will contact both individuals. Hans will request that the Nomination Committee make this replacement a priority and report to the Board at the next meeting

Committees: Hans Wendel suggested that committees be appointed in order to spread the work around and to make the Board Meetings more efficient. If committees were formed a lot of the work could be done before the Board Meetings, therefore, requiring the Board to meet less. A general discussion took place regarding the advantages of having committees. Hans will work on this issue more and will contact members of the Board by e-mail or telephone before the next Board Meeting.

Schedule of next board meeting; Hans Wendel suggested that a fixed time be set for all Board of Directors' Meetings so everyone could mark their calendars. A discussion took place and it was agreed that would be a good idea. Hans is to send a memo to all Board Members to ask them what day of the week and time of the day would be best for them.

The next MESC Board of Directors Meeting will be some time after the first of the year. Hans will work on this and notify all Board members and Pool Representatives as to the date.

ADJOURNMENT

As there was no further business, Hans Wendel, President adjourned the meeting at 2:15P.M. Frank Giustra seconded.

Respectfully Submitted,

Margaret Wendel, Recording Secretary

10/21/02

Maine Masters
S W I M C L U B

TO: The Executive Committee of HES C
FROM: Frank B. Guintra Jr, MEMBER-AT-LARGE
RE: Federal Tax Exemption

To determine whether our organization is exempt from Federal income tax, the following additions to our bylaws must be made.

SECTION 1. OBJECTIVES: To promote and develop physical fitness and good health for the benefit of adult swimmers (18 years and older) of all abilities in accordance with the objectives, standards and rules prescribed by United States Masters Swimming, Inc (USMS). This organization is organized and operated exclusively for charitable purposes within the meaning of section 501(c)(3) of the Internal Revenue Code.

SECTION 4. MANAGEMENT: (e) To make necessary and proper actions to carry out the operations of the HES C and USMS, including appointments, assignments, and removal of individuals from office (Removal of officers for acts of malfeasance requires a majority vote of the Executive Committee)

"Hi-Liter statements are the additions.

