

## MINUTES

### Board of Directors Meeting Maine Masters Swim Club

May 21, 2003

#### Time and Place of Meeting

The regular meeting of the MESC Board of Directors Meeting was held on Wednesday May 21, 2003 at The China Rose, Brunswick, Maine. The President, Hans Wendel, called the meeting to order at 6:58 P.M..

#### Present

Hans Wendel, President

Joyce Brown, Registrar/Treasurer

Peter Fredericks, Director of Meets

Sandy Potholm, Historian

Claude Bonang, Recorder

John Woods, Member

Frank Giustra, Jr., Member at Large

Margaret Wendel, Recording Secty

#### Absent

Pam Phillips Torrey, Vice President

Betty Dupuis, Editor/MDI Pool Rep.

Gerry Brookes, Secretary

#### Reading of the Minutes

The minutes of the January 08, 2003 Board of Directors minutes were read and Frank Giustra made a motion that the January 08, 2003 minutes be approved as read. Joyce Brown seconded the motion. The minutes were approved as read.

The January 08, 2003 approved minutes will soon be on the MESC Web Site. (mainemasters.org).

#### Treasurer's Report

Joyce Brown, Treasurer presented the Treasurer's report for the period November 1, 2002 to May 21, 2003. The balance in the bank is \$3,864.66. Joyce noted that we have received \$502.00 in donations. It was noted that the sales of MESC items are up and the efforts of Frank Giustra are appreciated.

Frank Giustra made a motion to accept the Treasurer's Report as presented. Peter Fredericks seconded the motion. The Treasure's Report was approved as presented.

(Treasurer's Report Attached)

#### Membership Report

Joyce Brown reported that we have 150 members as of May 21, 2003. 18 are new members, 6 were members in the past and 126 are renewals.

**MESC Board of Directors Meeting  
Minutes - May 21, 2003**

Joyce advised that the USMS posters are still not available. Hans Wendel agreed to work with the publicity committee to see if they could create a poster that would be unique to Maine Masters. Pool Representatives will be notified as soon as posters are available.

**COMMITTEE REPORTS:**

**Membership:** Joyce Brown, Chairperson met with Richard Derector and general discussion on how to recruit new members and retain old members took place. Joyce sent e-mails to members who had not renewed and followed up with a letter, in which she enclosed a second renewal form, if they still did not renew. She did get some renewals from the letter.

Frank Giustra suggested that all meet directors, immediately after the swim meet, contact all non-attached swimmers and invite them to join MESC. Joyce should be given the list of names and addresses so she can follow up with them.

**Finance:** No meeting was held. Hans Wendel suggested that the committee meet at Bowdin Pool in the near future. Hans and Joyce will arrange the meeting and contact the other committee members.

**Swim Meets:** Peter Fredericks reported that 7 swim meets were held in the 2002-2003 season. The participation of the MESC members at each meet were as follows:

Senior Games - 16	Greely Pool - 16
Bath YMCA - 16	Bangor YWCA - 26
Bowdin Pool - 29	Elsworth YMCA - 16
Penobscot Bay YMCA - 36	

A discussion took place on how MESC could get pools to commit to swim meets earlier so members could mark their calendars. It was suggested that if a swim meet calendar could be ready by early September, perhaps there would be a better turn out of participants. The MESC's goal is to have a swim meet every month. Peter will contact pool representatives to try and get firm commitments for the 2003-2004 season.

There are a few summer meets scheduled as of this date. Hobbs Pond meet will be in August. There are also meets scheduled for Echo Lake, and the Jenny Thompson pool. Peter will follow up to get a list of all scheduled meets for the summer. This list will be posted on the MESC web site and in the next newsletter.

The National Senior Games will be held on May 31-June 7, 2003 in the Virginia Beach area. Hans Wendel, Frank Giustra, Harry Schmidtke, Cornelia Johnson and Peter Giustra will be attending the games.

**Publicity:** There was no meeting. Hans Wendel is to contact the chairperson and other members to schedule a meeting. A discussion took place on how MESC swim meets

## **MESC Board of Directors Meeting Minutes - May 21, 2003**

could get more media exposure. Frank Giustra recommended that the meet director contact local media outlets before and after the meet.

**Record Retention:** No meeting. A general discussion on whose responsibility it is to retain all legal and historical documents .

**Nominating:** No meeting.

### **Old Business**

**Computer related items;** Top Ten Yards has not been put on the Web Site as of this date. Ben Morse is still working on it. The approved minutes of the Board of Directors' meetings has not been put on the web site as of this date. Hans Wendel will follow up with Ben Morse.

**Tax Issues;** Frank Giustra indicated that MESC does not have to file a Federal 990 Tax Return since we do not have non-related sales, paid employees which taxes are withheld and that our income is not more than \$25,000. If we ever have to file a return it would be due on the 15<sup>th</sup> day of the fifth month after the end of our annual accounting period.

The Maine State Sales Tax Form is filed semi-annual.

**Recorder Position:** The Board of Directors nominated and approved Kristina Morse as the interim recorder. Hans Wendel made a motion to accept Kristina Morse as Interim Recorder. Claude Bonang seconded the motion. The Board thanked Claude for his years of dedication in the position of Recorder.

The Board appointed Arnie Green as MESC's contact with the National Masters' Top Ten Times. He will review the Top Ten Times List and report to the Newsletter Editor and the club the names of any MESC members.

Jill Snyder was appointed by the Board to be the MESC contact for the FINA (Federation Internationale de Natacion Amateur). Jill will notify the Board and Newsletter Editor of international meet schedules and results regarding any MESC member.

### **NEW BUSINESS**

**Meet Directors' responsibilities;** There was a general discussion on what the responsibilities of the swim meet directors should be. Hans will contact Frank Giustra and Peter Fredericks to review the list that was drawn up by George Erswell at the time the club was formed. Hans will also contact NEMS to see if they have a responsibility list that they use for their meet directors.

**MESC Banner;** No member present knows where the banner is, but Joyce Brown and Sandy Potholm are contacting people to see if they can locate it.

**MESC Board of Directors Meeting  
Minutes - May 21, 2003**

***YMCA National Meet;*** Hans Wendel attended the 2003 YMCA Nationals in Sarasota, Florida in late April and reported that it was a great meet and very well organized. A discussion took place on getting a team together to go to the 2004 YMCA Nationals in Ft. Lauderdale next year.

***MESC - LMSC Representative;*** Hans Wendel as president appointed Frank Giustra to represent MESC at LMSC and National functions. Hans will send an e-mail to Tom Lyndon advising him of this appointment. Hans also requested that the MESC Representative be considered for one of the appointments from LMSC to the 2003 National Convention in San Diego.

***Swim Meet Officials' Fee Schedule;*** Frank Giustra reported that he sent a proposed official fee schedule to Lloyd F. Coombs, State Director of Collegiate Swimming Officials Assoc. Frank received the attached letter back from Mr. Coombs. He reviewed the proposed fee schedule and in his opinion found it to be equitable.

**Frank made a motion that MESC adopt the following Fee Schedule and make it the official fee schedule for MESC. Referee \$55.00, Starter \$50.00 and Turn/Stroke Judges \$45.00. Claude Bonang seconded the motion and it passed unanimously.**

A discussion took place and it was suggested that if MESC sanctions and recognizes any swim meet that these fees must be used. This fee schedule will be included in information material that is given to all meet directors when they request MESC to schedule and sanction a swim meet.

***Presentation of NE Championship Banner;*** Frank Giustra presented MESC with the NEMS 2003 SCY Championships Second Place Travel Team Banner. There were 157 teams participating and Maine was second. Congratulations to all MESC members who participated in the NE Championship held at Harvard on March 28-30, 2003. The banner will be hung at each MESC sanctioned or recognized swim meet.

***Endorsement of the Androscoggin Swim Center (ASC);*** Frank Giustra was contacted with reference to MESC endorsing the ASC. A general discussion took place. The MESC has also been contacted by the Portland Porpoise Swim Club to become involved with their endeavor of an aquatic facility that may offer a 50 meter pool. See MESC March 2003 Newsletter, page 3 for article about this project. The general agreement was to support the ASC project. The Board of Directors gave no commitment for monetary support.

The following motion was made by Frank Guistra;

**MESC will make every effort to promote the Androscoggin Swim Center (ASC) as the first 50 meter pool in Maine and will encourage all other endeavors to become part of the ASC. Peter Fredericks moved that the motion be accepted and Sandy Pothom seconded the motion and it passed unanimously. Frank Guistra will notify ASC of MESC's endorsement.**

**MESC Board of Directors Meeting  
Minutes - May 21, 2002**

*Total Immersion Clinic;* There will be a four stroke clinic at the Bath YMCA on August 8-10, 2003. This clinic is limited to 40 people.

*Schedule of next board meeting;*

The next MESC Board of Directors Meeting will be August 20, 2003 at the China Rose Restaurant, Brunswick, Me. At 6:00 P.M.

**ADJOURNMENT**

As there was no further business, Hans Wendel, President adjourned the meeting at 8:20 P.M. Seconded by Peter Fredericks.

Respectfully Submitted,

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Margaret Wendel, Recording Secretary

